



City of Annapolis

Department of Neighborhood & Environmental Programs

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Annapolis Environmental Commission

March 4, 2015

The Annapolis Environmental Commission (AEC) held its regular meeting on March 4, 2015 at 145 Gorman Street, Conference Room 3. **Chair** Murphy opened the meeting to order at 7:16p.m.

Members Present: **Chair** Murphy, **Vice Chair** Kissel, Weber, O'Leary

Members Absent: Powell, Butler, Dr. Riegel, Buchheister, Kiraly

Staff Present: Biba, Waters

II. PUBLIC COMMENTS/VISITOR INTRODUCTION

There were no visitors present. **Chair** Murphy noted that Ms. Shanita Brown, an intern with the EPA, has been invited to the April 1, 2015 meeting to speak on the EPA/Chesapeake Bay Outreach.

III. REGULAR BUSINESS BEFORE THE COMMISSION

A. Approval of Previous Meeting Minutes

January 7 and February 4, 2015 Meeting Minutes

Chair Murphy noted that the minutes should be a summary of the discussions and not a detailed accounting. **Vice Chair** Kissel asked about the process of maintaining a copy of the meeting recordings and Ms. Hook responded that a DVD of each meeting is maintained for record as well as a copy provided to Ms. Butler as a back up.

Due to lack of a quorum, the AEC deferred voting on the January 7 and February 4, 2015 meeting minutes to its April 1, 2015 meeting.

B. COMMITTEE REPORTS

Water Quality

There was no subcommittee members present so this agenda item was deferred to the April 1, 2015 meeting.

Chair Murphy read an email from Ms. Kiraly regarding the Spa Creek Conservancy indicating that it is believed that Hawkins Cove no longer presents as a viable recreational wildlife resource. The intent is to work to get the Housing Authority and other communities to pay more attention to the area.

Mr. Waters discussed the design of the Admiral Stream Restoration project. Mr. Biba briefly discussed the CIP funding for design and construction of the project.

St. Luke

Vice Chair Kissel discussed the DNR grant application for construction of the St. Luke's church program and AEC endorsement of it. **Chair** Murphy agreed to provide a draft of the letter to DNR endorsing the St. Luke's grant application for members to review prior to being sent.

No Discharge Zone

Chair Murphy explained that the Maryland Maritime Trade Association is not against the No Discharge Zone but believe that there are other projects that will have a greater impact.

Watershed Implement Program

Chair Murphy asked if a contractor had been hired for the Watershed Implementation Program. Mr. Waters responded that a consultant, URS has been selected and is being reviewed by the Law Office.

C. Energy

Renewal Energy – Parking Garage

Mr. Weber had nothing to report. **Chair** Murphy reported that the contents for the other renewal materials have been received and will be included in the trifold to be posted on the website. There was discussion regarding who will fund the costs for printing and this has not been explored.

Chair Murphy has written to David Jarrell regarding the Citywide energy usage but have not heard back. Mr. Biba noted that Mr. Savidge was working on gathering this information but has left City service but the project will entail contacting BGE to make sure they are aware of all meters in the City.

Chair Murphy discussed the renewal energy project for the parking garage and concluded that the project is moving forward.

D. Development

a. Reserve at Quiet Waters Appeals

The written report was distributed via email and hard copy provided at the meeting. There was a brief discussion regarding the Reserve at Quiet Waters appeals specifically the status and the subdivision plat approval by the Planning Commission.

b. Crystal Spring Update

The written report was distributed via email and hard copy provided at the meeting. Mr. Biba reported that there was a conference with the developer who agreed to review the responses and get back to staff. Mr. Waters discussed his comments to the developer regarding the stormwater management plans.

c. Thomas Woods

The written report was distributed via email and hard copy provided at the meeting.

d. Primrose Hill on Milkshake Lane

The written report was distributed via email and hard copy provided at the meeting.

e. Rodgers Property (Bembe Beach Road)

The written report was distributed via email and hard copy provided at the meeting. Mr. Biba described the location of this project and noted that this project is moving forward.

f. The Enclave at Spa Road

The written report was distributed via email and hard copy provided at the meeting. Mr. O'Leary clarified that this project was approved at the Planning Commission level so is moving forward.

g. Hayes Annexation Property

The written report was distributed via email and hard copy provided at the meeting.

h. Rocky Gorge

The written report was distributed via email and hard copy provided at the meeting.

i. Griscom Square

The written report was distributed via email and hard copy provided at the meeting.

j. Annapolis Neck Annexation (Samaras Property)

The written report was distributed via email and hard copy provided at the meeting.

k. Sarles/Petrini

Chair Murphy asked about the status of the Sarles/Petrini project and Mr. Biba gave a brief update.

E. Outreach/Recycling

Mr. O'Leary did not deploy the newsletter. He has content and a draft that needs additional work. He has asked Ms. Inna Young to create an account for Mr. Powell so that he can have access permissions to the AEC website.

Mr. Biba reported that Alderman Littman will be doing a rain barrel sale and the tree give away he is aware of is being hosted by the Alliance for the Chesapeake Bay.

IV. DNEP Report

There was no DNEP report.

V. New Business

A. Intern

Chair Murphy asked if there were any concerns, parameters, with bringing an intern on board to track down the environmental opportunities, write the newsletter, work on the canvass, etc. Mr. O'Leary was asked to check with his HR people to determine if there are any dos and don'ts to bringing on an intern. He believes that an intern could work on improving the business recycling. Mr. Weber suggested posting intern opportunities on the webpage.

VI. Adjournment

The next AEC meeting is scheduled for April 1, 2015 at 7:00pm at 145 Gorman Street.

Chair Murphy closed the meeting at 8:42pm.

Tami Hook, Recorder